

Vacancy Circular

Sub: - Filling up of 02 posts of “Assistant Marine Engineer” in the Pay Level-7 of the Pay Matrix ₹ 44900-142400 as per 7th CPC in the Directorate of Shipping Services under Andaman & Nicobar Administration on deputation basis **for a period of 01 years.**

Applications are invited to fill up 02 posts of “Assistant Marine Engineer, (Group ‘B’ Gazetted) in the Pay Level-7 of the Pay Matrix ₹ 44900-142400 as per 7th CPC (pre-revised pay scale ₹ 9300-34800 plus Grade Pay of ₹ 4600) (CDA scale as applicable) in the Directorate of Shipping Services under Andaman & Nicobar Administration on **Deputation basis for a period of 01 year and as per the necessity, the period of deputation shall be extended for further years.** The post will be filled up in accordance with the procedure laid down by the Government under the Staffing Scheme.

1. Duties and Responsibilities: -

The incumbent of the post of AME will function as Technical and Operational Officer of the Directorate which has been set up for the purpose of looking after the work of Administration of the Afloat & Dockyard Establishment and he/she will co-ordinate and oversee the various activities relating to Afloat & Dockyard Establishment under Directorate of Shipping Services in Andaman & Nicobar Islands including planning, development, budgeting, Administration and Other related works.

2. Eligibility Conditions: -

Transfer on deputation (including short term contract)/ re-employment:

Officers of the Central/ State Govts. UT's/ Autonomous organization/ Public Sector Undertaking:

- a. (i) holding analogous post on regular basis; or

(ii) with 03 years regular service in the post in the pay of Rs. 1640-2900 (pre-revised 4th CPC) Pay Level-6 (35400-112400) (Revised as per 7th CPC) or equivalent; or

iii. With 08 years regular service in the post in the scale of pay of Rs. 1400-2300 (pre-revised 4th CPC) Pay Level-6 (35400-112400) (Revised as per 7th CPC) or equivalent; and
- b. Possessing the qualifications prescribed for direct recruits in para 8.

Para - 8:

Essential :

Merchant Shipping (Marine Engineer Officer, Class II) Certificate or Inland Engineers (Motor) Certificate awarded by the Dte. General of Shipping Govt. of India.

OR

Senior Technical Sailor of the Indian Navy of the rank of Chief Artificer or Master Chief Artificer.

OR

Degree in Mechanical/ Marine Engineer from a recognized university or equivalent.

Note: 1. Qualifications are relaxable at the discretion of the Union Public Service Commission. In case of candidates otherwise well qualified.

Desirable:

02 years experience in operation/ maintenance of Marine machinery onboard ship/ dockyards.

Condt..../-

(period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment to the same or some other organizations/ departments of the Central Govt. shall ordinarily not exceed 03 years. The maximum age limit for appointment by transfer on deputation (including short term contract/ transfer shall be not exceeding 56 years as on the closing date of receipt of application).

Re-employment (for ex-servicemen: Personnel of the Indian Navy of equivalent who are due to retire or to be transferred to reserve within a period of 01 year and have the qualifications and experience prescribed for direct recruits under para 8 of RR shall also be considered. If selected, such officers will be given deputation terms upto the date on which they are due to release from the Armed Forces; thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made, their appointment will be on re-employment basis (re-employment upto the date of superannuation with reference to civil post).

3. Submission of Application: -

Applications are invited from the eligible Officers willing to serve on deputation, who could be spared immediately in the event of their selection may be forwarded by the Head of the Department/Employer alongwith the following documents: -

(i) The duly filled Bio-data proforma (in the enclosed format) signed by the applicant should be certified by the Head of the Department/Employer and be forwarded.

(ii) The application/Bio data proforma should be accompanied with the following certificate/documents:

(a) Copies of CR Dossier/ ACRs/ APARs for the last 05 years duly attested in each page.

(b) Vigilance Clearance Certificate

(c) Cadre Clearance Certificate

(d) Integrity Certificate

(e) No Objection Certificate

(f) A certificate to the effect that No major/minor penalties have been imposed upon the applicant during the last 10 years.

(iii) The above certificates must be issued for the purpose of applying for the post of Assistant Marine Engineer, Directorate of Shipping Services under A&N Administration.

(iv) Before forwarding, the Department may ensure that the prescribed Terms and Conditions are duly adhered to.

(v) The duly filled and certified Bio-data Proforma, along with the relevant certificates/documents, may be forwarded in physical form by the Head of Department/Employer to:

**The Deputy Secretary (Shipping), Andaman & Nicobar Administration,
Secretariat, Sri Vijaya Puram - 744101**

(or)

Through email ID: shipasstsecy138@gmail.com

Condt.../-

4. Terms and Conditions: -

- (i) In the event of selection, the concerned Officer will not be permitted to withdraw his candidature.
- (ii) On selection of the candidate whose application was forwarded through Head of Department/Employer should be relieved as soon as possible by the Department.
- (iii) Applications of those officers against whom disciplinary/vigilance cases are pending or being contemplated need not be forwarded.
- (iv) Applications not forwarded by the Head of Department/Employer, incomplete applications, advance copy of applications or applications received after the due date and the applications not accompanied by the above documents as per point 3(ii) **will not be entertained and summarily rejected and returned in original.**
- (v) The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of the receipt of application.
- (vi) The application should **reach within 45 days from the date of publication of this vacancy notice in the Employment News.**

Note: For the purpose of appointment in this post on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2016/the date from which the revised pay structure based on the 7th CPC recommendation has been extended shall be deemed to be service rendered in the corresponding level in the Pay Matrix extended based on the recommendation of the commission.

The period of deputation applied for and including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall **ordinarily not to exceed 03 years.**

The pay of Officers/Officials, selected for appointment on deputation basis will be regulated in terms of the Department of Personnel & Training's orders contained in their OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 and as amended from time to time.

In case of any queries/enquiries, kindly email to the undersigned at **shipasstsecy138@gmail.com**

Yours Faithfully

उप सचिव(नौवहन)
Deputy Secretary (Shipping)

Condt.../-

ANNEXURE ‘A’

**APPLICATION FOR THE POST OF ‘ASSISTANT MARINE ENGINEER’ IN THE
DIRECTORATE OF SHIPPING SERVICES UNDER ANDAMAN & NICOBAR
ADMINISTRATION ON DEPUTATION BASIS FOR A PERIOD OF 01 YEAR.**

BIO-DATA PROFORMA

1.	Name in BLOCK letters with Designation	
2.	Office Address (with Tel. No.)	
3.	Residential Address (with Tel. No.)	
4.	Fax No.	
5.	Mobile No.	
6.	Email ID	
7.	Date of Birth (in Christian Era) (Copy attached)	
8.	Present employment, please state whether working under- <i>Central Govt./ State Govt./ Union Territory/ Public Sector Undertaking/ Recognized research Institution/ University/ Semi-Government/ Statuary organization/</i>	
9.	Date of Retirement	
10.	Educational and other qualifications in detail as per the eligibility of vacancy circular as under:	
	<u>Transfer on deputation (including short term contract)/ re-employment:</u> Officers of the Central/ State Govts. UT's/ Autonomous organization/ Public Sector Undertaking: a. (i) holding analogous post on regular basis;	
	(ii) with 03 years regular service in the post in the pay of Rs. 1640-2900 (pre-revised 4th CPC) Pay Level-6 (35400-112400) (Revised as per 7 th CPC) or equivalent; or	

	<p>iii. With 08 years regular service in the post in the scale of pay of Rs. 1400-2300 (pre-revised 4th CPC) Pay Level-6 (35400-112400) (Revised as per 7th CPC) or equivalent;</p> <p style="text-align: center;">AND</p> <p>b. Possessing the qualifications prescribed for direct recruits in para 8.</p> <p><u>Essential :</u></p> <p>Merchant Shipping (Marine Engineer Officer, Class II) Certificate or Inland Engineers (Motor) Certificate awarded by the Dte. General of Shipping Govt. of India.</p> <p style="text-align: center;">OR</p>	
	<p>Senior Technical Sailor of the Indian Navy of the rank of Chief Artificer or Master Chief Artificer.</p> <p style="text-align: center;">OR</p>	
	<p>Degree in Mechanical/ Marine Engineer from a recognized university or equivalent.</p>	
	<p>Note: 1. Qualifications are relaxable at the discretion of the Union Public Service Commission. In case of candidates otherwise well qualified.</p>	
	<p>Desirable:</p> <p>02 years experience in operation/ maintenance of Marine machinery onboard ship/ dockyards.</p>	

11. Details of service, in chronological order (from the entry into service other than private service). **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/ Institution/ Organization	Post held/ indicate whether Ad-hoc or Regular	Period of Service		Scale of pay	Basic Pay	Nature of duties
		From	To			

Condt.../-

12.	In case the present employment is held on deputation/regular basis, please state. a. The date of initial appointment b. Period of appointment on deputation/regular. c. Name of parent office/organization to which you belong	
13.	The present pay structure in which the pay is drawn with pre-revised scale (Also mention whether pay drawn in CCS Scale/CDA Scale)	
14.	The Basic pay and the total emoluments presently drawn (Basic Pay + DA)	
15.	Additional information, if any, which you like to mention in support of your suitability for the post (enclose a separate sheet if the space is insufficient).	
16.	Remarks if any	

Date:.....

SIGNATURE OF CANDIDATE
Full Office Address

Countersigned

Head of the Department/Employer
(Official Seal with date)

Condt..../-

**CERTIFICATE TO BE FURNISHED BY EMPLOYER/HEAD OF THE
DEPARTMENT/FORWARDING AUTHORITY FOR THE POST OF ASSISTANT
MARINE ENGINEER, DSS, A&N ADMINISTRATION**

1. Certified that the particulars furnished by Shri/Smti/Ms..... are correct and he/she possess educational qualifications and eligibility conditions as mentioned in the vacancy circular.
2. It is certified that no disciplinary/vigilance/criminal case is either pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. It is certified that his/her integrity is beyond doubt.
4. The Department have No Objection for applying to the post.
5. Cadre/Administrative clearance is certified.
6. Attested copies in all pages of the last 05 years CR dossier/ACRs/APARs are attached.
7. It is certified that No major/minor penalties imposed on him/her during the last 10 years.

Signature of the Head of Department/
Forwarding Authority
(Official Seal with date)
